



## **City Administrator's Report**

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September 18, 2025

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### **DirectionFinder Citizen Satisfaction Survey**

Funds are included in the FY2025 Budget to conduct a citizen satisfaction survey. Staff has worked with ETC Institute to create a survey instrument which incorporates questions from previous Smithville surveys to allow benchmarking against past results along with new questions designed to evaluate citizen satisfaction and identify priorities for future projects and programs. Results will also be benchmarked against regional and national results from similar surveys in other communities.

Surveys will be mailed to all households within the Smithville city limits in October. Residents may complete the survey by returning the paper form to ETC Institute or by the online link included in the mailer. A minimum of 300 completed surveys will provide results with a margin of error of +/- 5.6% at the 96% confidence level, providing statistically valid City-wide data.

Analysis of the survey results is anticipated to be presented by ETC to the Board in early 2026.

### **Notification of Audit**

This week we received formal notification (letter attached) from the State Auditor's Office that an audit of the City of Smithville will be performed in response to a petition submitted to that office. A date for initiation of the audit has not been identified.

### **Certificates of Participation – Funding Utility Projects**

Competitive sale of the COPS was completed Monday, September 8. Bids came in within the parameters outlined in the documents approved at the last Board of Aldermen meeting. The TIC (true interest cost) came in at just over 4.25%, slightly under the final estimate by the financial advisor of 4.5%. Closing of the sale is scheduled for As recently as last week, our financial advisor was estimating a TIC of around 4.5%, so this came in a bit better than expected. Closing is scheduled for Tuesday, September 23.

### **Police Department Observation of Breast Cancer Month**

October is Breast Cancer Awareness Month. Aside from skin cancer, breast cancer is the most common cancer affecting American women. Each year, more than 200,000

women are diagnosed with this disease. To show support for survivors and those currently battling breast cancer, Smithville officers are authorized to wear pink badges from October 1, 2025, through the end of the shift on October 31, 2025. Pink police patches for vests are also approved during this time.

### **Smith's Fork Campground**

Please see the attached memo and occupancy report from Parks and Recreation Director Matt Denton for a summary of occupancy rates at the campground year to date.

### **Commercial Street Sidewalk Update**

As the Board is aware, the contractor originally awarded the Commercial Avenue Pedestrian Project has informed the City they are ceasing operations and will not be able to complete the work. The City has been working with the contractor, their bonding company, and MoDOT to determine next steps and ensure the project moves forward.

The contractor's surety rebid the project and opened bids on September 16. The City is awaiting the surety bond company's selection of a contractor and their proposal for next steps.

### **144th Street Pump Station**

Shoring for the pump station excavation has been completed. Epic has started installing the force main west of 169 Highway, south of Highway 92.

### **Church and Mill Watermain Replacement**

The City's contractor began work on September 15. The intersection of Main and Mill had to be closed so the contractor could install the new waterline at this intersection. We anticipate the intersection reopening before the end of the day September 19, weather permitting.

The contractor will continue working along Mill Street toward the intersection of Church and Mill. Mill and Church Streets will remain closed to through traffic during the project; however, access will be maintained for residents and businesses.

The project also includes replacement of the sewer service line at City Hall. This portion of the work is scheduled to begin in mid-October and may require intermittent lane closures on Main Street in front of City Hall.

The entire project is anticipated to be completed by early November, weather permitting.

### **Bulky Item Pickup**

The Fall Bulky Item Curbside Pickup week has been identified for the week of September 29 through October 3. This information may be found on the City's website.



**SCOTT FITZPATRICK**  
MISSOURI STATE AUDITOR

September 3, 2025

Damien Boley, Mayor  
107 West Main Street  
Smithville, MO 64089

Dear Mr. Boley:

Pursuant to Section 29.230, RSMo, the State Auditor's Office will be performing an audit of the City of Smithville. The Clay County Board of Election Commissioners has certified that 755 signatures submitted are signatures of registered, resident voters. These signatures meet the requirement for a petition audit of the City of Smithville.

The required number of signatures for a petition audit of the City of Smithville is 10 percent of the number of votes cast in the last gubernatorial election with a minimum requirement of 750. The Clay County Board of Election Commissioners has determined there were 5,917 votes cast in the November 2024 election. As 10 percent of 5,917 is less than 750, the minimum number of signatures required is 750.

The estimated cost of the audit is \$125,000 - \$150,000 (as stated on the petition signature forms). Pursuant to Section 29.230, RSMo, the City of Smithville will pay the actual cost of the audit upon completion of the audit. Please make appropriate plans to budget for this cost. We will contact you before we begin the audit to discuss the audit process and any questions you may have.

If you have questions regarding this information, please contact me at (573) 751-4213.

Sincerely,

Lori Melton, CPA  
Assistant Audit Director

LM/BP

	<div>STAFF</div> <div>REPORT</div>
<b>Date:</b>	September 23, 2025
<b>Prepared By:</b>	Matt Denton, Parks and Recreation Director
<b>Subject:</b>	Smith's Fork Campground – Occupancy Rate

I wanted to share a quick update on the success of Smith's Fork Campground this season. With eight weeks remaining in the campground season, our occupancy rate is already at 51.5%, compared to 40.44% at this same point last year. A major driver of this growth has been the increase in Sunday–Thursday stays, with weekday occupancy up 12% over last year at this time. For a nine-week stretch, we consistently had more than 30 campers during the week. This success can be credited to the hard work of our camp host, the recent road improvements, and positive social media buzz on several camping pages.

We are excited to have Janet and Chris back again next year as our Campground Host. They do a great job at keeping the campground cleaned and mowed, while bringing a positive attitude to all of our visitors.

### Upgraded Sites

Begin	End	M	T	W	Th	F	S	S	
31-Mar	6-Apr		3	4	3	5	7	7	
7-Apr	13-Apr	7	8	10	19	35	37	12	
14-Apr	20-Apr	11	13	17	29	44	50	22	Easter Weekend
21-Apr	27-Apr	22	19	29	28	47	52	25	
28-Apr	4-May	21	21	22	25	46	55	25	
5-May	11-May	27	25	22	26	48	49	32	
12-May	18-May	28	25	24	35	73	73	31	
19-May	25-May	27	28	42	47	72	73	67	Memorial Weekend
26-May	1-Jun	25	26	27	43	70	70	39	
2-Jun	8-Jun	34	35	36	50	60	64	45	
9-Jun	15-Jun	44	40	42	47	74	72	42	
16-Jun	22-Jun	37	45	40	54	71	76	44	
23-Jun	29-Jun	41	41	44	40	59	54	53	
30-Jun	6-Jul	34	34	37	71	77	65	38	4-Jul
7-Jul	13-Jul	31	33	35	41	57	56	41	
14-Jul	20-Jul	34	35	35	37	56	59	41	
21-Jul	27-Jul	39	35	34	38	50	48	29	
28-Jul	3-Aug	31	35	37	37	51	47	29	
4-Aug	10-Aug	28	30	27	27	51	49	27	
11-Aug	17-Aug	29	26	26	26	38	44	22	
18-Aug	24-Aug	27	30	37	29	39	41	31	
25-Aug	31-Aug	30	30	26	40	71	72	66	Labor Day
1-Sep	7-Sep	23	22	21	34	44	45	22	
8-Sep	14-Sep								Nehemiah Fest
15-Sep	21-Sep								
22-Sep	28-Sep								
29-Sep	5-Oct								
6-Oct	12-Oct								
13-Oct	19-Oct								Haunted Campground
20-Oct	26-Oct								
27-Oct	2-Nov								

### Summary by Day of Week

Host Occupied Sites	0	0	0	0	0	0	0
Other Site Rentals	630	639	674	826	1238	1258	790
Total Sites Occupied	630	639	674	826	1238	1258	790
Total Sites Possible	1618	1694	1694	1688	1688	1688	1688
Daily Average	38.94%	37.72%	39.79%	48.93%	73.34%	74.53%	46.80%
Daily Average w/o Hosts							

#### Sunday - Thursday

Total Sites Occupied	3559
Total Sites Possible	8382
Weekday Average	42.46%

#### Friday - Saturday

Total Sites Occupied	2496
Total Sites Possible	3376
Weekend Average	73.93%

#### All Days

Total Sites Occupied	6055
Total Sites Possible	11758
Daily Average	51.50%